

Why Citation is Important

- To acknowledge and give credit to the work of others
 - And to avoid the risk of plagiarism, i.e., taking credit for words or ideas that are not your own
- To enable readers to locate the sources you used
 - So the readers can evaluate for themselves the appropriateness, accuracy, and veracity of the elements that helped shape your analysis and conclusions

When Should You Cite?

When you extract from an external source (and place in your own work):

- A Direct Quotation
- A Paraphrase or Summary of Content
- Statistics, Tables, Diagrams, Images

American Sociological Association Style Guide (3rd ed.)

American Sociological Association. (2007). *American Sociological Association Style Guide*. 3rd ed. Washington, DC: American Sociological Association.
Ref. HM 569 .A54 2007

Links to 'free' web ASA style guides:

<http://www.emich.edu/library/help/citing.php>

ASA Style – Book – Single Author

Author: William H. Tucker

Title: The Cattell Controversy: Race, Science, and Ideology

Place of Publication: Champaign, IL

Publisher: University of Illinois Press

Year of Publication: 2009

Tucker, William H. 2009. *The Cattell Controversy: Race, Science, and Ideology*. Champaign, IL: University of Illinois Press.

ASA Style – Book – Multiple Authors

Author: Gerald Matthews, Ian J. Deary, Martha C. Whiteman

Title: Personality Traits

Edition: 2nd

Place of Publication: New York, NY

Publisher: Cambridge University Press

Year of Publication: 2003

Matthews, Gerald, Ian J. Deary, and Martha C. Whiteman.

2003. *Personality Traits*. 2nd ed. New York: Cambridge University Press.

[With the exception of New York, include both city and state for the place of publication. Use the U.S. Postal code abbreviations for states in a reference list. (p.51)]

ASA Style – Edited Book – Multiple Editors

Book Editors: Martin M. Antony and Murray B. Stein

Book Title: Oxford Handbook of Anxiety and Related Disorders

Book Place of Publication: New York, NY

Book Publisher: Oxford University Press

Book Year of Publication: 2009

Antony, Martin M. and Murray B. Stein, eds. 2009.

Oxford Handbook of Anxiety and Related Disorders.

New York: Oxford University Press.

ASA Style – Edited Book - Chapter

Chapter Author: Jennifer L. Harrington and Martin M. Antony

Chapter Title: Assessment of Anxiety Disorders

Chapter Pages: 277-291

Book Editors: Martin M. Antony and Murray B. Stein

Book Title: Oxford Handbook of Anxiety and Related Disorders

Book Place of Publication: New York, NY

Book Publisher: Oxford University Press

Book Year of Publication: 2009

Harrington, Jennifer L. and Martin M. Antony. 2009.

“Assessment of anxiety disorders.” Pp. 277-291 in
Oxford Handbook of Anxiety and Related Disorders,
edited by M. M. Antony & M. B. Stein. New York:
Oxford University Press.

ASA Style - Journal Article (Inclusion of Issue Numbers)

- The *ASA Style Guide* now suggests that issue numbers be included in journal citations. If issue numbers are used, they should be used throughout the reference list. (p. 49)

ASA Style – Journal Article Print/Microfilm

Author: Peter A. Sherrard

Article Title: Practice as Reflection-in-Action

Journal Title: Journal of Mental Health Counseling

Journal Volume: 9

Issue Number: 4

Journal Pages: 194-198

Journal Publication Year: 1987

Sherrard, Peter A. 1987. “Practice as Reflection-in-Action.”
Journal of Mental Health Counseling 9(4):194-198.

ASA Style – Online Journal Article from Subscription Web Site

Author: Angela Orend and Patricia Gagné

Article Title: Corporate Logo Tattoos and the Commodification of the Body

Journal Title: Journal of Contemporary Ethnography

Journal Volume: 38

Journal Issue: 4

Journal Pages: 493-517

Journal Publication Year: 2009

Retrieval Date: November 11, 2009

Database: SAGE Complete

Orend, Angela and Patricia Gagné. 2009. "Corporate Logo Tattoos and the Commodification of the Body." *Journal of Contemporary Ethnography* 38(4):493-517. (Retrieved from SAGE Complete on November 11, 2009.)

ASA Style – Online Journal Article From Public Website

Authors: Robert K. Miller, Jr. and Angela L. Wadsworth

Article Title: An Involuntary Ethnography of a Stay in the Hospital: Being Sick in a Sick Place

Journal Title: *Sociation Today*

Journal Volume: 7

Journal Issue: 2

Journal Publication Year: 2009

Article Web Page: <http://www.ncsociology.org/sociationtoday/v72/sick.htm>

Retrieval Date: November 11, 2009

Miller, Robert K., Jr. and Angela L. Wadsworth. 2009. "An Involuntary Ethnography of a Stay in the Hospital: Being Sick in a Sick Place." *Sociation Today* 7(2). Retrieved November 11, 2009 (<http://www.ncsociology.org/sociationtoday/v72/sick.htm>).

ASA Style – Doctoral Dissertation

Available from Commercial Database

Author: Scott M. Mire

Dissertation Title: Correlates of Job Satisfaction among Police Officers

Academic Unit/Department : College of Criminal Justice

University: Sam Houston State University

University Location: Huntsville, TX

Publication Year: 2005

Retrieval Date: November 11, 2009

Database: ProQuest Dissertations and Theses

Mire, Scott M. 2005. “Correlates of Job Satisfaction among Police Officers.” PhD dissertation, College of Criminal Justice, Sam Houston State University, Huntsville, TX. (Retrieved from ProQuest Dissertations and Theses on November 11, 2009.)

Nonperiodical Web Document

Author: Ralph L. Piedmont

Title: Test Review: The Trauma Symptom Inventory

Date of Publication: 2007

Web Address: <http://www.theaaceonline.com/tsi.pdf>

Retrieval Date: November 11, 2009

Piedmont, Ralph L. 2007. "Test Review: The Trauma Symptom Inventory." Retrieved November 11, 2009 (<http://www.theaaceonline.com/tsi.pdf>).

Web Page

Title: Psychological and Educational Tests Information

Publication Date: August 2008

Web address:

<http://www.library.uq.edu.au/ssah/useits/test.html>

Retrieval Date: November 11, 2009

“Psychological and educational tests information.” 2008.

Retrieved November 11, 2009 (<http://www.library.uq.edu.au/ssah/useits/test.html>).

In-Text Citation

Author Named in Text

Lawrence (2001:13) noted that “The more hands available, the quicker the task is completed (to a point).”

Author Not Named in Text

One author noted “The more hands available, the quicker the task is completed (to a point).” (Lawrence 2001:13).