

Library Orientation Action Outcomes

1. Recognize many ways to request librarian assistance
2. Recognize citations for BOOKS and CHAPTERS IN BOOKS
3. Find/acquire **known** BOOKS/CHAPTERS
 - a. Search EMU Library Catalog
 - i. Interpret Locations, e.g. ARC
 - ii. Place Holds / Recalls
 - iii. If item is not owned by EMU or is checked out...
 - b. Search *MeLCat*
 - i. If item is not available...
 - c. Request via EMU Interlibrary Loan (*Illiad*)
4. Recognize citations for ARTICLES
5. Find/acquire **known** ARTICLES or JOURNALS
 - a. Start with the EMU *Esearch* database and search for the ARTICLE TITLE
 - b. Search both *Google*, as well as *Google Scholar*, for the ARTICLE TITLE
 - c. Use the *Journals by Title* tab on the library home page to search for the JOURNAL NAME containing the article. If found, navigate to the journal publication year, issue, and page where the article is located.
 - d. If not found, request a copy of the article via EMU's Interlibrary Loan service (*Illiad*):
<http://www.emich.edu/library/services/ill/>

6. Find/acquire BOOKS on a **subject**

- a. Search EMU Library Catalog
 - i. Search terms
 1. Subject headings
 2. Keyword synonyms
- b. Search *WorldCat*
 - i. Search terms
 1. Subject headings
 2. Keyword synonyms
 - ii. If items not owned by EMU or *MeLCat*, request via EMU Interlibrary Loan
 1. ILL via FindText+
 2. ILL via library home page

7. Find/acquire ARTICLES on a **subject**

- a. Where to search
 - i. Consider communication channels
 - ii. Identify discovery/search tools
 1. 'Where to Start' database page
 2. EMU Library Research guides
 3. Consult librarian subject specialists
- b. How to search
 - i. Search terms
 1. Subject headings
 2. Keyword synonyms
- c. How to locate items found
 - i. Look for EMU FindText+ button or link
 1. Item is available immediately online, electronic full-text
 2. Item is available in a physical format (print / microfilm) in the library building
 3. Item is not immediately available in either digital or physical format Request a copy of the item (no charge) via EMU Interlibrary Loan

8. Find/acquire DISSERTATIONS and THESES

- a. EMU
 - i. Search EMU Library Catalog
- b. Non-EMU
 - i. Search *Dissertations and Theses Full Text*
 - ii. Search *Open Access Theses and Dissertations*

9. Recognize availability of reference management software