Why Citation is Important

• To acknowledge and give credit to the work of others
  – And to avoid the risk of plagiarism, i.e., taking credit for words or ideas that are not your own
• To enable readers to locate the sources you used
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When you extract from an external source (and place in your own work):

• A Direct Quotation
• A Paraphrase or Summary of Content
• Statistics, Tables, Diagrams, Images
American Sociological Association Style Guide (5th ed.)


REF HM 569 .A54 2014

[Publisher state abbreviation not needed because publisher name includes the state location.]
ASA Style – Book – Multiple Authors

Author: Gerald Matthews, Ian J. Deary, Martha C. Whiteman
Title: Personality Traits
Edition: 2nd
Place of Publication: New York, NY
Publisher: Cambridge University Press
Year of Publication: 2003


[Include the publisher state abbreviation only if the city of publication is not clear]
ASA Style – Edited Book – Multiple Editors

Book Editors: Martin M. Antony and Murray B. Stein
Book Title: Oxford Handbook of Anxiety and Related Disorders
Book Place of Publication: New York, NY
Book Publisher: Oxford University Press
Book Year of Publication: 2009

ASA Style - Journal Article
(Inclusion of Issue Numbers)

• The ASA Style Guide now recommends that issue numbers be included in journal citations. If issue numbers are used, they should be used throughout the reference list.
ASA Style – Doctoral Dissertation Available from ProQuest Dissertations & Theses

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Lawrence (2001:13) noted that “The more hands available, the quicker the task is completed (to a point).”

One author noted “The more hands available, the quicker the task is completed (to a point).” (Lawrence 2001:13).